

**SECTION 1 - Encroaching Party Contact Information**

Name/Company		Contact Name		Title	
Address		City		State	Zip Code
Telephone	Fax Number	Cellular Number	Email Address		

Representative (contractor/consultant) Name		Contact Name		Title	
Address		City		State	Zip Code
Telephone	Fax Number	Cellular Number	Email Address		

Landowner Name (if not applicant)	Landowner consent to works obtained? Yes      No
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Location of Encroachment (e.g. city, county, state road/street or legal description of property)

Section:	Township:	Range:	Coordinates: GPS (Nad 83) Lat (y):	Long (x):
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The signatory is seeking to construct facilities or operate equipment under, over, near or crossing Kinder Morgan facilities or within the limits of the right-of-way under the jurisdiction of Kinder Morgan in accordance with applicable government regulations. The proposed encroachment is as follows:

Description of Encroachment and the construction procedures to be followed (attach extra pages as required to give full description)

	Tentative construction date (MM/DD/YY)
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**SECTION 2 - Proposed Encroachment Type (check all that apply)**

- |   |                                   |                               |
|---|-----------------------------------|-------------------------------|
| 1. Roadway Improvement / Widening               | 8. Drainage Channel Improvements  | 15. Fence / Landscape         |
| 2. New Paved Roadway / Parking Lot              | 9. Drainage Line (Storm Sewer)    | 16. Below Grade Elec. / Comm. |
| 3. Unpaved Roadway / Gravel Roadway             | 10. Utility Line (Water/Sanitary) | 17. Aerial Elect. / Comm.     |
| 4. Driveway / Parking Lot / Sidewalk            | 11. Foreign Pipeline              | 18. Seismic / Vibration       |
| 5. Railway Crossing                             | 12. Dredging                      | 19. Pile Driving              |
| 6. Grading / Add Fill / Remove Fill             | 13. Heavy Equipment Crossing      | 20. Blasting                  |
| 7. Structure (walls, footings, buildings, etc.) | 14. Waterway Crossing             | 21. Other:                    |

**SECTION 3 - Required Information for Encroachment Review**

Drawing and Information Types:	DOC = Depth of Cover
<ol style="list-style-type: none"> <li>Plan drawings. <b>Kinder Morgan pipeline(s) shall be indicated with DOC.</b></li> <li>Plan and profile (cross section) drawings with cover sheet. <b>Kinder Morgan pipeline(s) shall be indicated with DOC.</b></li> <li>Grading Plan - Indicate slope, contours, drainage/water flow changes, swales and erosion control.</li> <li>Dredging Plan - Include the dredge outline showing depth and width of dredge limits. Specify dredge equipment and method.</li> <li>Equipment Vehicle Specifications - Complete SECTION 5</li> <li>Equipment Vibratory Specifications</li> <li>Explosive Specifications</li> <li>At minimum provide Plan drawings. If encroachment goes below grade provide profile drawing with DOC.</li> <li>Complete SECTION 4 for items 9, 10 and 11 of SECTION 2</li> </ol>	

**SECTION 4 - Utility & Foreign Line Crossings**

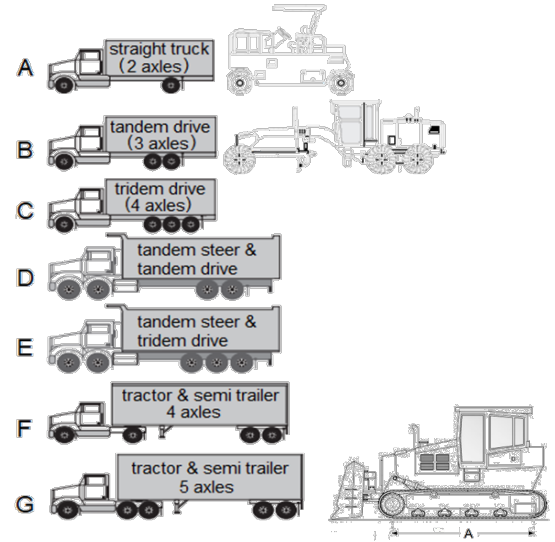
A. Installation Method (Check all that apply)	Conventional (open cut method)	Bore (Auger Bore / Jack & Bore)	HDD (Horizontal Directional Drill)	Tunneling
B. Crossing Type (Check all that apply)	Crossing OVER KM Pipeline	Crossing UNDER KM Pipeline		
C. Does each crossing have an angle close to 90°?	Yes	No		
D. The newest crossings should be installed below existing facilities outside the tolerance zone.	Yes	No	TBD	
Does the new crossing meet the clearance & cover requirements outlined in the <b>KM Developer Handbook</b> ?				

**SECTION 5 - Vehicle Crossing Data**

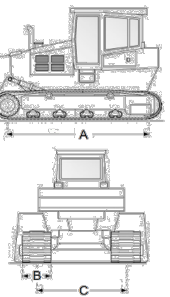
Lat, Lon				One Call Ticket #			
Address				DOC Determination	Pothole	Probe	Locator
Soil Type	Granular Material Sand & Gravel	Saturated Clay Saturated Top Soil	Clay	Pavement Material	No Pavement	Asphalt	Concrete

	Pipe 1	Pipe 2	Pipe 3	Pipe 4
Depth of Cover	ft	ft	ft	ft
Pavement Thickness	in	in	in	in
OD	in	in	in	in

	Make	Model	Weight	Axle Configuration
Axle Vehicle 1			lb	
Axle Vehicle 2			lb	
Axle Vehicle 3			lb	
Axle Vehicle 4			lb	



	Make	Model	Weight	A Track Length	B Track Width	C Track Gauge
Track Vehicle 1			lb	ft	in	ft
Track Vehicle 2			lb	ft	in	ft
Track Vehicle 3			lb	ft	in	ft
Track Vehicle 4			lb	ft	in	ft



**SECTION 6 - Signature**

Work shall not commence until reviewed by Kinder Morgan. The facilities or equipment must be constructed in accordance with the guidelines provided by Kinder Morgan.

Name (Print) \_\_\_\_\_ Date (MM/DD/YY) \_\_\_\_\_ Signature \_\_\_\_\_

Kinder Morgan operates pipeline facilities nationwide. Send completed requests with required supplemental information to the appropriate regional mailbox where your project will take place:

[KMEncroachmentsNorth@kindermorgan.com](mailto:KMEncroachmentsNorth@kindermorgan.com)

Pennsylvania, New York, New Jersey, Rhode Island, Connecticut, New Hampshire and Massachusetts

[KMEncroachmentsCentral@kindermorgan.com](mailto:KMEncroachmentsCentral@kindermorgan.com)

Montana, North Dakota, South Dakota, Minnesota, Iowa, Nebraska, Kansas, Missouri, Illinois, Indiana and Arkansas

[KMEncroachmentsSouth@kindermorgan.com](mailto:KMEncroachmentsSouth@kindermorgan.com)

Delaware, District of Columbia, Virginia, North Carolina, South Carolina, Georgia, Alabama and Florida

[KMEncroachmentsPacific@kindermorgan.com](mailto:KMEncroachmentsPacific@kindermorgan.com)

California, Oregon and Washington

[KMEncroachmentsGulf@kindermorgan.com](mailto:KMEncroachmentsGulf@kindermorgan.com)

Oklahoma, Texas, Louisiana and Mississippi

[KMEncroachmentsWest@kindermorgan.com](mailto:KMEncroachmentsWest@kindermorgan.com)

Wyoming, Nevada, Utah, Colorado, Arizona and New Mexico

[KMEncroachmentsEast@kindermorgan.com](mailto:KMEncroachmentsEast@kindermorgan.com)

Tennessee, Kentucky, West Virginia, Ohio and Michigan

Kinder Morgan will review the material submitted and may contact you to discuss the project, if needed. All requests are handled in the order that they are received. The time required to conduct an encroachment review varies depending upon the volume of requests received, the nature of the proposed encroachment and the proximity to Kinder Morgan assets. The approximate timeline for a full review is ten (10) weeks from the date all requested information is received; however, this timeline is subject to change.

**SECTION 7 - KM USE ONLY**

Reviewed By		Date Received (MM/DD/YY)	Date Approved (MM/DD/YY)
Pipeline/lateral name	KM Station/Mile Post #	Encroachment Number	Date Constructed (MM/DD/YY)